

Request for Quotation

FROM	NORWEGIAN REFUGEE COUNCIL
Address	White Nile State, Kosti, Area Office
City	Kosti
Country	Sudan
Phone #	+249 96259366
Email	sd.procurement@nrc.no

Kindly fill this information	
Supplier name	
Address	
City	
Country	
Phone #	
Email	

The office of the Norwegian Refugee Council invites your company to submit a price quotation for the following service in accordance with the requirements detailed below. You may use your company format or fill up the table below. Please carefully read the instructions on page 2.

Request for Quotation Requirements			
RFQ #:	PF-KSI-AO-421	Currency	USD - SDG
RFQ Issuing Date:	November ,11, 2024	Bid Validity Period (days):	Preferably 30 days
RFQ Closing Date:	November ,16, 2024	Required Delivery Date:	30 days
RFQ Closing Time:	04:00 PM (GMT +2)	Required Delivery Destination:	Rabak and Kosti Localities
Questions to the RFQ	sd.procurement@nrc.no	Required Delivery Terms:	Certificate of Completion

Construction of 4 latrine

Ref #	Title	Item(s)Description	Unit	Quantity	Unit COST	TOTAL AMOUNT
	GENERAL INSTRUCTIONS	By pricing the BOQ items below, the Tenderer certifies and confirms his complete acquaintance with and understanding of the Site Conditions, Work Scope, Designs, Specifications, BoQ ,the prevailing market conditions and the local laws and regulations. All and any other items not priced hereunder shall be deemed part of the Unit Rate Pricing. All works should be done according to the specifications, code of practice, Engineering Standards and NRC Satisfaction of NRC.				
1						
	BILL OF QUANTITIES OF Emergency Latrines Block (10 Doors)					
1.		Excavation and removal of any type of soil including all hard and rock layers, for latrine pit (Dia Of 10*1.2m) and depth of 3.0m including disposal of excavated	M3	36.00		

		earth. as per drawings and engineer instructions.				
2		provide empty Oil barrel 200 litre , each to be opened both sides with all welding works needed to provide a neat joint between the barrels. According to Technical Specifications, Drawings and Engineer Satisfaction	NO	40.00		
3		supply materials, cast and build 1 Red brick wall under Zinc Walls with cement and sand mortar 1:6 including (sealant, grouts and insulation if needed) 0.2 m under the ground and 0.5m above surface according to the design, technical specifications and engineer satisfaction	m2	15.96		
4		Provide and lay granular fill of approved inert materials, well watered and compacted as protection for the lined pit. 0.5 m above the ground surface filling around the barrels, under the cover slab as per drawings and engineer instructions.	m3	23.50		
5		Provide and lay granular soil for flood protection of approved selected materials well watered and compacted. Filling around the surrounding the super-structure for 1.0m in each dimension as per drawings and engineer instructions.	m3	11.40		
6		Supply and cast of reinforced concrete cover slab (12cm thickness), mix 1:2:4 reinforced by round steel T10mm @15cm C/C, both ways single layer, supply and cast the required concrete using mechanical vibrators, cutting, testing and all other requirements. costs shall also include installing 10 drop holes platform smoothly finished according to construction	m3	1.68		

		drawings, Technical Specification to NRC satisfaction				
7		Supply materials, erect and fix in position side partitions of 2.0m high for latrine superstructure, with main skeleton frame of 4x8 rectangular steel pipes (poles) fixed to depth of 50cm using 1:3:6 plain concrete (22 number) and 3x6 horizontal bracing, covered by CGI sheet, The cost Shall include 0.2m mesh for ventilation at the front side according to construction drawings, Technical Specification to NRC satisfaction	m2	50.80		
8		Supply materials, erect and fix in position 1.7*10.0m steel roof, with main skeleton frame of 3x6 rectangular steel frame fixed on the 4x8 skeleton poles, covered with CGI sheet, costs shall include all necessary welding joining and bolts. according to construction drawings, Technical Specification to NRC satisfaction	m2	17.00		
9		Supply materials, erect and fix in position 1.8x0.1.0m CGI sheet door with frame of 3x6 rectangular steel pipe and 2x4 bracing, cost shall include all necessary welding and bolts. Also installation of internal and external locks according to construction drawings, Technical Specification to NRC satisfaction	no.	10.00		
10		Supply and install 4" PVC Vent pipe as per drawing 3.5 ml each include fixing on Latrine pit (barrel) to level above toilets roof with 30cm, work shall include all necessary fittings, elbows, anchoring and wire mesh cap to the exterior end of the vent pipe according to drawings, technical Specification and to NRC satisfaction	No	10.00		
Total cost for (1) block (10 Doors)						

Total cost for (4) blocks (10 Doors each)	
Vat	
Total Cost in VAT Included	
Currency	

What is the currency of the quote? DO NOT PROVIDE QUOTES IN BOTH SDG AND USD CURRENCIES.	
Delivery Lead Time (in days, from receipt of NRC Purchase Order/sign contract)	
Bid Validity Period (in days from receipt of NRC Purchase Order):	
Please confirm the following payment terms: <u>100% After work completion</u> <ul style="list-style-type: none"> • 30% Advance Against Performance Guarantee • Bid Bond from a reputable insurance company or Bank • 30% Upon completion of 60% of the work • 30% upon completion of 100% of the work • 10% Defect Liability Period after 3 Months from work completion 	
If not accepting above payment term, please specify	
Please provide work plan	
Please provide any experience certificates, including relevant experience for construction work	

Name	
Position	
Date Signature Stamp	

RFQ Terms & Conditions

Manner of Submission:

- By hand in a sealed envelope to NRC Kosti Area Office located in **White Nile State, Kosti, Alandalus Area, Alandalus Street, North of WFP.**
- By email to the dedicated and secured email address: sd.procurement@nrc.no
- **(offers received on other email addresses will not be considered)** with subject: **PF-KSI-AO-421**
- Before the Closing date & Time mentioned above. Companies who do not submit their quotation by this deadline will not be considered.

Requirements:

- All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests differently
- Bids must be submitted in the currency indicated in the RFQ. Bids in other currency might not be accepted
- Bids must be valid for the validity period indicated in the RFQ. Bids not meeting this validity period might be disqualified
- All enquires and questions should be addressed to the email given in the RFQ details section. All questions and answers will be shared with all invited suppliers.
- NRC reserves the right to accept or reject the whole or part of your quotation based on the information provided. Incomplete quotations which do not comply with our conditions will not be considered.

Assessment Criteria:

- All bids received and accepted will be evaluated based on the following:
- Step 1: Administrative compliance check: Each bid will be checked to ensure compliance with all the RFQ requirements
- Step 2: Technical Evaluation: All bids will be technically evaluated based on “best value for money”
- Step 3: Financial Evaluation: Price in comparison to NRC established expectation and in comparison, to other bidders of comparable technical quality

Selection Criteria:

Criteria	Benchmark	Scoring	Criteria Weight (%)
Price	Lowest bid	(Min offered price / bid price) × 30	30%
Payment Terms	<ul style="list-style-type: none"> • 30% Upon delivery of materials and equipment mobilization of 100% • 60% upon completion of 100% of the work • 10% Defect Liability Period after 1 Months from work completion 	Acceptance	15%
Quality	<ol style="list-style-type: none"> 1- Company profile =3 2- Financial Capacity (ban state for the past 3 years) =9 3- Previous experience in general construction work (5 projects maximum) =10 		25%

	4- Geographic Area especially in White Nile Context =3		
Local/National Sourcing	Do you source items and goods from the local/national market? State the exact location from where the item will be sourced.	0 = Not at all	10%
		5 = Some	
		10 = All local sources	
Delivery Time	Benchmarked at six weeks	4 weeks = 30 marks	20%
		5 weeks = 20 marks	
		6 weeks = 10 marks	
		More than 6 weeks = 0 marks	

Mandatory documents:

Requested document	Check (Y/N)
Company registration Certificate	
Tax registration certificate	
NRC RFQ TO BE SIGNED AND STAMPED IN EACH PAGE	
Relevant experience certificate (if available)	

Payment terms:

- Payment will be made within **30 days** of receipt of goods, by bank transfer/cheque only.

<p>NRC is obliged to ensure that its procurement decisions are clearly justified and documented and keeping within the Donors mandatory principles. In that regard, full and on-the-spot access must be granted to representatives of NRC, the Donor or any organisation or person mandated by it, to premises belonging to NRC or its contractors. The right to access shall include all documents and information necessary to assess or audit the implementation of the contract.</p> <p>NRC also expects suppliers who process personal data to comply with the General Data Protection Regulation (EU GDPR) and any relevant national legislation. Suppliers processing personal data on an NRC contract will be required to sign a data processing / sharing agreement as part of the contract. Refusal to sign such an agreement constitutes refusal of the contract terms and forfeiture of the contract on the part of the supplier.</p> <p>If the activities of the contract take place in areas with Explosive Hazards, NRC accepts no liability for injury and/or death to contractor's staff or damage to contractor's property.</p>	<p>Anti-money laundering, anti-bribery, anti-corruption and anti-terrorism legislation and donor regulations require NRC to screen contractors against various international lists to ensure due diligence. Submission of the quotation constitutes acceptance of these screening practices.</p> <p>NRC aims to purchase products and services with minimum environmental impact. Environmental considerations form part of the NRC selection criteria, and NRC reserves the right to reject quotations provided by suppliers not meeting these standards.</p> <p>All suppliers doing business with NRC should maintain high standards on ethical and environmental issues, respect and apply basic human and social rights, ensure non-exploitation of child labour, and give fair working conditions to their staff. Suppliers will be required to sign and submit an Ethical Standards Declaration, together with their bid.</p> <p>NRC reserves the right to reject quotations provided by suppliers not meeting these standards.</p>
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